

Bristol, Clifton and West of England Zoological Society Ltd
Job Description

Position:	Overseer
Department:	Animals
Main place of work:	Bristol Zoo Gardens
Line Manager:	Head of Section

Primary Responsibility:

To care for the animals, their enclosures & support equipment & to ensure that the health & well being of the animals is managed correctly at all times.

Main Duties

- In conjunction with the Head of Section, supervise the daily running of the section, particularly Twilight World & the animals associated with that part of the zoo. Duties will include all aspects of animal care, & the supervision & management of students & volunteers.
- Deputise for the Head of Section when required.
- Carry out a daily check of all livestock and enclosures.
- In conjunction with the Head of Section, ensure that duty rosters & time-sheets for the section are completed promptly and accurately.
- Give public talks to zoo visitors & guests when required to do so.
- Correctly report & communicate to the Head of Section all important events that occur & to follow any instructions that may be given by the Head of Section.
- Help maintain & develop interesting & well kept animal exhibits so that the species represented are portrayed in an appropriate way.
- Support & contribute to the effective breeding management of species in your care & to support any agreed conservation & research programmes.
- Contribute to any agreed animal training programmes.
- Support & implement behavioural enrichment protocols for the animals in your care.

Health & Safety

Ensure that the management of Health and Safety is carried out as required by BCWEZS Health and Safety management system, by ensuring safe working practices are adhered to.

Communication

Internal

Ensure that line manager is updated on a regular basis.
Management and supervision of section staff, volunteers and students.
Produce a daily written report which will include all the main events of the Section.
Represent the Section at internal meetings.

Working Conditions

The full-time equivalent hours for the post are 80 hours a fortnight; however flexibility is required as the department operates for 365/6 days a year.

The post holder will be required to work any additional hours necessary to satisfactorily fulfil the responsibilities of the post.

The post holder will be required to work as part of the Departmental duty rota, which includes weekend and bank holiday working.

Notice Period

The notice period required from the post holder is a minimum of one month.

There may be occasions when the post holder is requested to work in other company locations, or carry out other duties considered reasonable by the Society or its representatives.

To reflect any changes within the Society during the next few years, the scope of this role will be regularly reviewed and may evolve to meet those needs. Any changes will be agreed in advance with the post holder and confirmed in writing.